

SYNDICATE PRESENTATION On 7 Habits of Highly Effective People

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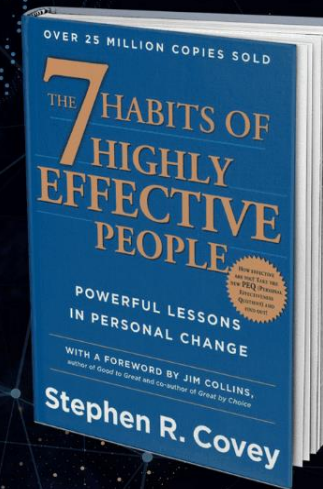
TOPIC:

If you were Alex's boss, what habits from the seven habits would you suggest that Alex develop immediately and which in the long run? (7 Habits Of Highly Effective People)

“ I am not a product of my circumstances . I m product of my decision ”–Stephen R covey

7 HABITS OF HIGHLY EFFECTIVE PEOPLE

1. BE PROACTIVE
2. BEGIN WITH THE END IN MIND
3. PUT FIRST THINGS FIRST
4. THINK WIN/WIN
5. SEEK FIRST TO UNDERSTAND THEN TO BE UNDERSTOOD
6. SYNERGIZE
7. SHARPEN THE SAW



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Personality traits of Alex Sander

Positive traits

1. Commitment and dedication - willing to do everything to achieve the designated targets.
2. Willing to learn and upgrade
3. Self confident - thinks of doing something he sets his eye on and does not fear any challenge or adversity.
4. Decision maker- doe not hesitate in taking quick decision which may also be harsh at times. Proceeds aggressively towards his target

Personality traits of Alex Sander

5. Creative and Relentless and gives credit where it is due
6. Entrepreneurship Skill: Alex has the skills and approach of an entrepreneur
7. Multitasking
8. Impressive intellect

Personality traits of Alex sender

Negative traits

1. Too aggressive and sometimes hostile- wants the things to be done as assigned at any cost irrespective of situations.
2. Micro manager - wants to control the way people work all the time
3. Arrogant and insensitive - does not considered or care about others and only about his work.
4. A long ranger - is willing to do work himself rather than delegating or motivating other to do work
5. Ruthless and narcissist

Habit Needed to be Developed

Short Term

1. Proactive Behaviour
2. Win-Win Situtaion
3. Seek first to understand than to be understood

Proactive Behaviour

It is a self-initiated and future-oriented action to change the situation or oneself.

1. Pause and respond based on principles
2. Use proactive language
3. Expand your circle of influence
4. Self Awareness

Win-Win Situation

1. Seeks mutual benefit - considering the team's growth as well as personal success so that both him and the team can grow and learn.
2. Focus on cooperation, not competition
3. Effective Communication

Seek first to understand than to be understood

1. Understand from other's point of view: Putting yourself in others shoes to understand their emotion
2. Listen empathically: Listening with an intention not to reply but With an intention to Understand
3. Diagnose before you prescribe: How do you feel when someone doesn't listen to you

Habit Need to Develop

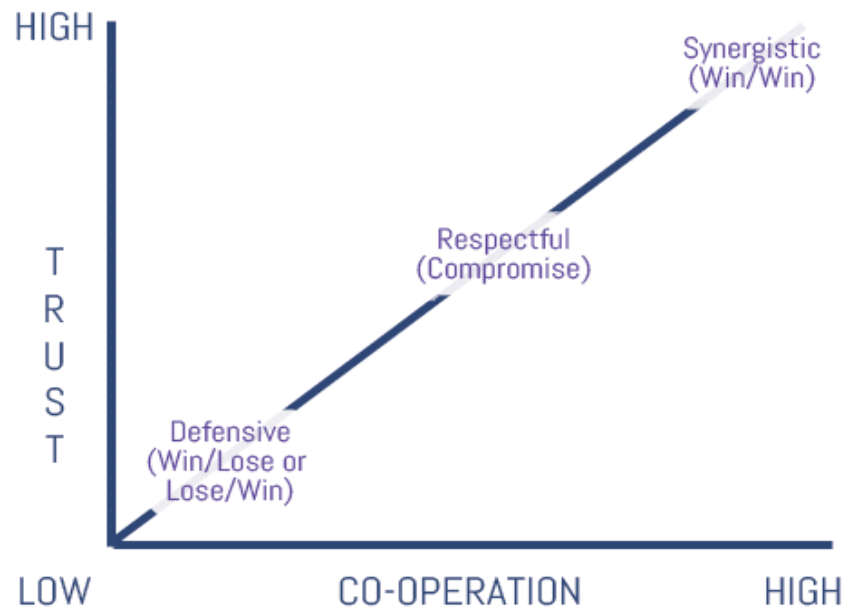
Long Term

Synergizing - Synergy means we realise that the greater good is more important than any personal gain

1. It is teamwork, open-mindedness, and the adventure of finding new solutions to old problems
2. It's a process through which people bring all their personal experience and expertise.
3. Valuing differences is what really drives synergy

Synergizing

Communicating synergistically with each other, you open yourself up to understanding the other persons point of view



Synergistic Communication
7 Habits of Highy Effective People: Stephen Covey

As per observation of case study these habit would be suggest Alex :

1. Thinking win-win
2. Seeking first to understand, then to be understood
3. Synergizing

THANK YOU